

**Digital EGM User Guide**  
**(Shareholder)**



**Intraco Refueling Station PLC**

**2<sup>nd</sup> Extraordinary  
General Meeting**

**VIRTUAL PLATFORM**  
Date: 12 December 2023  
Time: 3:30 PM

**CONDUCTED BY:**

**United Corporate Advisory Services Limited**

**Digital AGM User Guide (Shareholder):**

1. Open any web browser (Google Chrome, Microsoft Edge, Internet Explorer and Mozilla Firefox) and please write (<http://intraco.digitalegmbd.net>) URL in the URL/Browser box;

The screenshot displays the digital AGM user interface. At the top, a browser address bar shows the URL <http://intraco.digitalegmbd.net>. Below the browser, the logo for UCAS DigiAGM is visible. A navigation bar includes a 'User Guide' link. A prominent banner features a '3 Temperature Check' icon with the text 'Check the temperature before entering' and an illustration of a person wearing a face mask. The main content area is divided into two sections. On the left is a 'Sign In' form with three tabs: 'Shareholder' (selected), 'Proxy / Representative', and 'Company / Scrutinizer'. The form contains three input fields: 'BO ID/Folio \*' with the placeholder 'BOID Or Folio', 'Name', and 'Share Quantity \*'. A 'Sign In' button is located at the bottom of the form. On the right is a promotional banner for 'Intraco Refueling Station PLC' featuring the company logo and the text '2nd Extraordinary General Meeting'. Below this, it specifies 'VIRTUAL PLATFORM', 'Date: 12 December 2023', and 'Time: 3:30 PM'. A vertical 'positive SSL' security logo is positioned on the far left edge of the page.

## Sign In As a Shareholder:

1. Click Shareholder Tab;
2. Please Enter your BO ID/Folio in the BO ID/Folio Textbox;
3. Enter your Holding share quantity in the Share Quantity Textbox as on 'Record Date';
4. Click Sign In Button for Login;

← → ↻ <http://intraco.digitalegmbd.net>



[User Guide](#)



### Sign In

**1** Shareholder   Proxy / Representative   Company / Scrutinizer

BO ID/Folio \*    **2**

Name  

Share Quantity \*    **3**

**4**

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## 2<sup>nd</sup> Extraordinary General Meeting

VIRTUAL PLATFORM  
Date: 12 December 2023  
Time: 3:30 PM

**Sign In As Proxy:**

1. Click Proxy Tab;
2. Enter Original Shareholder's BO ID/Folio in the BO ID/Folio Textbox;
3. Enter Proxy Shareholder's User ID Textbox;
4. Please click Sign in Button to Login;

← → ↻ <http://intraco.digitalegmbd.net>



[User Guide](#)



Sign In		
Shareholder	Proxy / Representative 1	Company / Scrutinizer
BO ID/Folio *	<input type="text" value="BOID Or Folio"/> 2	
Name	<input type="text"/>	
Share Quantity	<input type="text"/>	
Proxy User Id	<input type="text"/> 3	
	<input type="button" value="Sign In"/> 4	

# Intraco Refueling Station PLC

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VIRTUAL PLATFORM  
Date: 12 December 2023  
Time: 3:30 PM

**Sign In As Company/Scrutinizer (DSE, CSE):**

1. Click Company/Scrutinizer (DSE, CSE, ACS or FCS) Tab;
2. Enter Company/Scrutinizer User ID in the User ID Text box;
3. Please Enter your Password;
4. Please click Sign in Button to Login;

← → ↻ <http://intraco.digitalegmbd.net>



 [User Guide](#)



Sign In		
Shareholder	Proxy / Representative	1 Company / Scrutinizer
User ID *	<input type="text" value="User ID"/>	2
Password *	<input type="password" value="Password"/>	3
	<input type="button" value="4 Sign In"/>	



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Time: 3:30 PM

View the Live Streaming, Annual Report:

1. View the Live Streaming of AGM
2. Click Annual Report Link to view company's annual report;



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VIRTUAL PLATFORM  
Date: 12 December 2023  
Time: 3:30 PM

Attended Shareholders 17

Total Shares 21143

Annual Report 2

Live AGM

**Intraco Refueling Station PLC**  
**2<sup>nd</sup> Extraordinary General Meeting**  
VIRTUAL PLATFORM  
Date: 12 December 2023  
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46 Hour 13 Minute 3 Second

AGM Agenda

1. Consideration and adoption of the Directors' Report and Audited Financial Statements of the Company for the year ended June 30, 2021 together with the Auditors' Report thereon.

৩০ জুন ২০২১ তারিখে সমাপ্ত অর্থ বছরের নিরীক্ষিত আর্থিক হিসাব বিবরণীসমূহ, পরিসীমাক্রমণের প্রতিবেদন ও নিরীক্ষকগণের প্রতিবেদন বিবেচনা ও অনুমোদন;

Resolution:

Resolved that the Directors' Report and the Audited Financial Statements of the Company for the year ended June 30, 2021 together with the Auditors' Report thereon be and are hereby adopted.

Proposed

FAVOUR	100.00 %	AGAINST	0.00 %
814		0	

2. Declaration of Dividend for the year ended June 30, 2021.

## Comments

1. You can see all comments/file in the comment list
2. Write your opinion/comment/question in the Comment b
3. Click attachment and select file for attaching any document/image/recording or any other file
4. Click send button for sending comment

**12 Jan 2022 02:37 PM**  
**SHIRIN AKHTER**  
SHIRIN AKHTER BO#1203430013812831  
বিসমিল্লাহির রাহমানির রাহিম।আমি ১০% নগদ লভ্যাংশ প্রদানের পক্ষে সমর্থন করছি।  
শারিন আখতার।বিও আইডি- ১২০৩৪৩০০১৩৮১২৮৩১।

**12 Jan 2022 05:02 PM**  
**DESCO , Company Secretary**  
সন্মানিত শেয়াহোল্ডার ডেসকোর বার্ষিক সাধারণ সভায় আপনার উপস্থিতি ও মতামতের জন্য ধন্যবাদ।  
-কোম্পানি সচিব

**12 Jan 2022 02:37 PM**  
**SHIRIN AKHTER**  
SHIRIN AKHTER BO#1203430013812831  
বিসমিল্লাহির রাহমানির রাহিম।আমি ১০% নগদ লভ্যাংশ প্রদানের পক্ষে সমর্থন করছি।  
শারিন আখতার।বিও আইডি- ১২০৩৪৩০০১৩৮১২৮৩১।

Add a comment here

**2. Declaration of Dividend for the year ended June 30, 2021.**

৩০ জুন ২০২১ তারিখে সমাপ্ত অর্থ বছরের জন্য পরিচালনা পর্ষদ কর্তৃক সুপারিশকৃত লভ্যাংশ অনুমোদন,

**Resolution:**  
Resolved that Cash Dividend, as recommended by the Board of Directors, be and is hereby approved and declared for payment at the rate of 10% i.e. Tk. 1.00 per ordinary share of Tk. 10/-(Ten) each for the Financial Year 2020-2021 to the shareholders whose names appeared in the Depository Register on the Record Date of 18/11/2021.

**Proposed**

<b>FAVOUR</b> 100.00 %	<b>AGAINST</b> 0.00 %
914	0

**Voting System:**

1. If you want to favor the proposed agenda click Favor/Yes button;
2. If you want to vote against the proposed agenda click Against/No button;



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Attended Shareholders **18**

Total Shares **25143**

[Annual Report](#)

Live AGM

AGM Agenda

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**44** Hour    **37** Minute    **5** Second

1. Consideration and adoption of the Directors' Report and Audited Financial Statements of the Company for the year ended June 30, 2021 together with the Auditors' Report thereon.

৩০ জুন ২০২১ তারিখে সমাপ্ত অর্থ বছরের নিরীক্ষিত আর্থিক হিসাব বিবরণীসমূহ, পরিচালকগণের প্রতিবেদন ও নিরীক্ষকগণের প্রতিবেদন বিবেচনা ও অনুমোদন;

**Resolution:**

Resolved that the Directors' Report and the Audited Financial Statements of the Company for the year ended June 30, 2021 together with the Auditors' Report thereon be and are hereby adopted.

Proposed

**1** FAVOUR    **2** AGAINST